

OHIO'S STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND SURVEYORS
P.S. comity application **2011-PS**

Registration qualifications

This P.S. comity application is **ONLY** for professional surveyor comity applicants who are currently registered as professional surveyors in another U.S. state or jurisdiction. Your initials are required in several locations and the application must be notarized on page 4. All 4 pages of this application must be completed in order for your application to be reviewed by the Board. An incomplete application cannot be reviewed and may be returned.

<< Your initials indicate that you have read the registration qualifications.

\$455.00 nonrefundable application fee

A \$455.00 nonrefundable application fee, made payable in U.S. funds to **Treasurer, State of Ohio**, is required. **FYI:** Ohio's annual P.S. license renewal fee is \$20.00.

<< Your initials indicate that you understand the application fee is required by Ohio law and is nonrefundable.

Photo

Your **REQUIRED** photograph must be securely attached within this 2" by 2" space.

Passport, or passport-style, photo is requested.

Required, by Ohio A.C. [section 4733-17](#), is a permanent print of your recognizable face not less than 3/4" wide.

Contact, personal information READ DISCLOSURE STATEMENT, PRIVACY NOTICE ON PAGE 4

The Board requires your full name as it will officially appear on any subsequent certificate of registration. **IMPORTANT!** We must assume your name is in traditional U.S. order — first, middle, last. Initials may be used.

YOUR FULL NAME IN TRADITIONAL U.S. ORDER — FIRST, MIDDLE, LAST — INITIALS MAY BE USED SUFFIX

MAILING ADDRESS LINE 1
 P.O. Box is NOT acceptable

U.S. SOCIAL SECURITY NUMBER
 REQUIRED by Ohio R.C. [section 3123.50](#)

MAILING ADDRESS LINE 2 >> **ONLY if needed**

BIRTH DATE >> **MM/DD/YYYY**

CITY

COUNTY >> **REQUIRED if Ohio address**

U.S. STATE, ZIP+4

CANADA PROVINCE, POSTAL CODE

COUNTRY >> **ONLY if not U.S. or Canada**

EMAIL ADDRESS

TELEPHONE

Higher education OHIO A.C. [section 4733-17](#)

IMPORTANT! Non-ABET degrees **must** be evaluated before applying for Ohio P.S. comity. Go to <http://ohiopeps.org/exams/degreeevaluation.html> for Board policy and degree evaluation information. Credit claimed must be supported by an official transcript from the institution. Applications filed without original transcripts cannot be reviewed until transcripts are received. Applications filed with non-ABET degrees cannot be reviewed without receiving a degree evaluation.

INSTITUTION College or university	FROM MM/YY	TO MM/YY	GRADUATED MM/YY	DEGREE EARNED Civil + 24* or approved surveying degree ONLY
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

***Surveying courses worksheet?** REQUIRED FOR APPLICANTS WITH CIVIL ENGINEERING DEGREE

No Yes: the surveying courses worksheet, **PES 2012**, is included with this application.

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Surveying exam, licensure information **PES 2013-OH** required for each non-Ohio exam, license

FS exam

STATE	EXAM DATE >> MM/DD/YYYY	S.I. CERTIFICATE NUMBER*
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current P.S. licensure NO MORE THAN 3

STATE	P.S. CERTIFICATE NUMBER	EXP. DATE >> MM/DD/YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

PS exam

STATE	EXAM DATE >> MM/DD/YYYY	P.S. CERTIFICATE NUMBER
<input type="text"/>	<input type="text"/>	<input type="text"/>

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Engineering exam, licensure information **PES 2013-OH** required for each non-Ohio exam, license

FE exam

STATE	EXAM DATE >> MM/DD/YYYY	E.I. CERTIFICATE NUMBER*
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current P.E. licensure NO MORE THAN 3

STATE	P.E. CERTIFICATE NUMBER	EXP. DATE >> MM/DD/YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

PE exam

STATE	EXAM DATE >> MM/DD/YYYY	P.E. CERTIFICATE NUMBER
<input type="text"/>	<input type="text"/>	<input type="text"/>

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

PE EXAM DISCIPLINE

***NOTE:** E.I. and S.I., formerly E.I.T. and S.I.T., are Ohio's abbreviations for Engineer Intern and Surveyor Intern. Some states, including Ohio, do not issue E.I. or S.I. numbers.

References OHIO R.C. [section 4733.12](#)

List 5 persons, at least 3 of whom are registered surveyors or engineers, from whom the Board may request information in regard to your character, experience and professional ability. Do not name your relatives or members of this Board.

1	NAME	BUSINESS RELATIONSHIP	OCCUPATION
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	ADDRESS	<input type="text"/>	
	<input type="text"/>		

2	NAME	BUSINESS RELATIONSHIP	OCCUPATION
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	ADDRESS	<input type="text"/>	
	<input type="text"/>		

3	NAME	BUSINESS RELATIONSHIP	OCCUPATION
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	ADDRESS	<input type="text"/>	
	<input type="text"/>		

4	NAME	BUSINESS RELATIONSHIP	OCCUPATION
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	ADDRESS	<input type="text"/>	
	<input type="text"/>		

5	NAME	BUSINESS RELATIONSHIP	OCCUPATION
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	ADDRESS	<input type="text"/>	
	<input type="text"/>		

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Experience OHIO A.C. [section 4733-9](#)

What is the nature and extent of your experience? Do not list college education. Show type and length of property surveying experience. Make as many copies of this page as needed. If using plain sheets to furnish additional surveying experience, be sure to date and sign each additional sheet. Include title of your position, name and location of employer, character of each employment and degree of responsibility. Explain your surveying experience in sufficient detail to indicate degree of responsibilities and work performed. Have your supervisor complete and sign the supervisor information. If the supervisor is unavailable or unwilling to provide the information attach a letter explaining the details.

FROM MM/YY TO MM/YY

TIME
Years Months

PERCENTAGE (%) OF TIME
Surveying Engineering

EXPERIENCE DETAIL
Position, employer, location, work responsibilities

SUPERVISOR INFORMATION
Supervisor must complete

NAME

P.E./P.S. REGISTRATION
Number State

EMAIL >> Optional

TELEPHONE

SIGNATURE

DATE

FROM MM/YY TO MM/YY

TIME
Years Months

PERCENTAGE (%) OF TIME
Surveying Engineering

EXPERIENCE DETAIL
Position, employer, location, work responsibilities

SUPERVISOR INFORMATION
Supervisor must complete

NAME

P.E./P.S. REGISTRATION
Number State

EMAIL >> Optional

TELEPHONE

SIGNATURE

DATE

FROM MM/YY TO MM/YY

TIME
Years Months

PERCENTAGE (%) OF TIME
Surveying Engineering

EXPERIENCE DETAIL
Position, employer, location, work responsibilities

SUPERVISOR INFORMATION
Supervisor must complete

NAME

P.E./P.S. REGISTRATION
Number State

EMAIL >> Optional

TELEPHONE

SIGNATURE

DATE

OHIO'S STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND SURVEYORS
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Disciplinary actions OHIO R.C. [section 4733.20](#)

Felony, moral turpitude Have you been convicted, found guilty, pled guilty or received treatment in lieu of conviction for a felony or any offense involving moral turpitude in Ohio or another U.S. state or jurisdiction?

No Yes If **YES**, provide a written statement, signed and dated, explaining the incident(s) and attach statement(s) and supporting documentation to this application. Documentation should include, but is not limited to, court and police records.

License, registration Have you had a disciplinary action involving a professional or vocational license, or registration, or had an application for the same denied in Ohio or another U.S. state or jurisdiction?

No Yes If **YES**, provide a written statement, signed and dated, explaining the incident(s) and attach statement(s) and supporting documentation to this application.

Disclosure statement, privacy notice

Ohio's State Board of Registration for Professional Engineers and Surveyors is requesting disclosure of information that is necessary to accomplish our statutory purpose required by [Ohio Revised Code Chapter 4733](#). Failure to provide required information may result in your application approval being delayed or your application being returned.

Most documents and records maintained by the state of Ohio are public records under Ohio law. This means that information submitted to us from you may be subject to disclosure if there is an official public records request. **EXCEPTIONS:** Your U.S. social security number and any college transcripts submitted to the Board are **NOT** public records and cannot be released through a public records request.

<< Your initials indicate that you have read the disclosure statement, privacy notice.

Notarized affidavit OHIO R.C. [section 4733.09](#)

STATE OF _____

Affiant

I, _____, being the duly sworn, or affirmed, applicant say that my statements in this application are true to the best of my knowledge and belief.

AFFIANT SIGNATURE

DATE SIGNED

Notary

Subscribed and sworn, or affirmed, to me this _____ day of _____, _____.

Witness my hand and seal hereon.

NOTARY SIGNATURE

MY COMMISSION EXPIRES



Send your P.S. comity application and fee to:



PS COMITY
ENGINEERS AND SURVEYORS BOARD
50 W BROAD ST STE 1820
COLUMBUS OH 43215-5905

Questions?

EMAIL
pes.board@pes.ohio.gov
FAX
(614) 728-3059
U.S. TOLL FREE
(877) 644-6364

Surveying courses worksheet

2012

This worksheet must be completed by applicants seeking eventual registration in Ohio as a Professional Surveyor who do **not** have a B.S. degree in surveying. Ohio R.C. **section 4733.11(B)** allows an applicant with an EAC/ABET-accredited B.S. degree in Civil Engineering (B.S.C.E.) to be eligible for eventual registration as a Professional Surveyor if the applicant has completed 24 quarter hours (or 16 semester hours) of Board-approved surveying courses, including at least 8 quarter hours (or 6 semester hours) of courses in property surveying. The course category requirements are listed below. **This form must be accompanied by original transcripts showing a B.S.C.E. degree and completion of the courses listed herein. Underline the surveying courses on your submitted transcripts.**

YOUR FULL NAME IN U.S. ORDER — INITIALS MAY BE USED
First, middle, last

U.S. SSN
Last 4 ONLY

DATE SUBMITTED
MM/DD/YYYY

List courses in correct categories

	COURSE TYPE	COURSE NUMBER	COLLEGE OR UNIVERSITY	TOTAL CREDIT HOURS		BOUNDARY SURVEYING CREDIT	
				QTR ▼	SEM	QTR ▼	SEM
Must have at least one course in each of the first five categories	Boundary surveying courses ¹						
	Control surveying ²						
	Historic development of Ohio surveying						
	Route or construction surveying ³						
	Ohio minimum standards laws and ethics						
	Upper level surveying courses ⁴						
Totals							

¹ Must include colonial and public land surveying methods and legal description writing

² Must include Ohio state plane coordinate system

³ If Construction surveying, must contain horizontal and vertical curve topics

⁴ List any upper level courses

QTR ▲ SEM
Must be at least
24 quarter hours or
16 semester hours

QTR ▲ SEM
Must be at least
8 quarter hours or
6 semester hours

IMPORTANT! This surveying courses worksheet assumes that all required college/university prerequisites to the issued courses and/or subject areas were completed in the B.S.C.E. program. Courses such as surveying fundamentals, computer, and CAD courses not part of the B.S.C.E. program, may be required as bridge work by the academic institution offering the required courses in the form of a certification program.

Questions?

EMAIL
pes.board@pes.ohio.gov

FAX
(614) 728-3059

U.S. TOLL FREE
(877) 644-6364



**STATE OF OHIO
ENGINEERS AND SURVEYORS BOARD**
50 W BROAD ST STE 1820
COLUMBUS OH 43215-5905

OHIO'S STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND SURVEYORS
Licensure, examination verification request **2013-OH**

TO BE COMPLETED BY APPLICANT

NAME

U.S. SSN
 Last 4 ONLY

BIRTH DATE >> MM/DD/YYYY

REQUESTED BY:

REQUESTED FROM >> U.S. BOARD

**STATE OF OHIO
 ENGINEERS AND SURVEYORS BOARD**
 50 W BROAD ST STE 1820
 COLUMBUS OH 43215-5905

APPLICANT ADDRESS

REQUESTING VERIFICATION FOR:

E.I. S.I. P.E. P.S.

TO BE COMPLETED BY 'REQUESTED FROM' U.S. BOARD Applicant is certified or registered as:

	CERTIFICATE NUMBER	ISSUED >> MM/DD/YYYY	VALID UNTIL >> MM/DD/YYYY
<input type="checkbox"/> E.I. Engineer Intern	_____	_____	_____
<input type="checkbox"/> S.I. Surveyor Intern	_____	_____	_____
<input type="checkbox"/> P.E. Professional Engineer...	_____	_____	_____
<input type="checkbox"/> P.S. Professional Surveyor...	_____	_____	_____

Licensure method Applicant is certified or registered by:

		HOURS	RESULTS	NCEES		EXAM DATE >> MM/DD/YYYY
				YES	NO	
<input type="checkbox"/> Written examination	FE	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
	FS	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
	PE	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
	PE exam discipline	_____				
	PS	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/> Oral examination		_____	PE hours	_____	PS hours	
<input type="checkbox"/> Other	_____					

Has disciplinary action been taken against applicant?

NO YES >> IF YES, PLEASE INCLUDE SOURCE OF SUPPORTING DOCUMENTATION

Verified by:

PRINTED NAME, TITLE

SIGNATURE

DATE

