

**NCEES P.S. comity application****2011-NPS****Registration qualifications**

This NCEES P.S. comity application is **ONLY** for professional surveyor comity applicants who have an NCEES council record. **IMPORTANT!** The Board does not know if you have an NCEES council record. **It's your responsibility to verify your council record status with NCEES before submitting this application to the Board.** In addition, you must submit an Authorization for Transmittal of Council Record to NCEES as part of this application process. Both pages of this application must be initialed and completed in order for your application to be reviewed by the Board. An incomplete application may be returned.

<< Your initials indicate that you have read the registration qualifications and that a copy of your NCEES Council Record is being transmitted to the Board.

**Photo**

Your **REQUIRED** photograph must be securely attached within this 2" by 2" space.

Passport, or passport-style, photo is requested.

**Required**, by Ohio A.C. [section 4733-17](#), is a permanent print of your recognizable face not less than 3/4" wide.

**\$455.00 nonrefundable application fee**

A \$455.00 nonrefundable application fee, made payable in U.S. funds to **Treasurer, State of Ohio**, is required. **FYI:** Ohio's annual P.S. license renewal fee is \$20.00.

<< Your initials indicate that you understand the application fee is required by Ohio law and is nonrefundable.

**Contact, personal information** READ DISCLOSURE STATEMENT, PRIVACY NOTICE ON PAGE 2

The Board requires your full name as it will officially appear on any subsequent certificate of registration. **IMPORTANT!** We must assume your name is in traditional U.S. order — first, middle, last. Initials may be used.

YOUR FULL NAME IN TRADITIONAL U.S. ORDER — FIRST, MIDDLE, LAST — INITIALS MAY BE USED

SUFFIX

MAILING ADDRESS LINE 1  
P.O. Box is **NOT** acceptableU.S. SOCIAL SECURITY NUMBER  
**REQUIRED** by Ohio R.C. [section 3123.50](#)MAILING ADDRESS LINE 2 >> **ONLY** if neededBIRTH DATE >> **MM/DD/YYYY**

CITY

COUNTY >> **REQUIRED** if Ohio address

U.S. STATE, ZIP+4

CANADA PROVINCE, POSTAL CODE

COUNTRY >> **ONLY** if not U.S. or Canada

EMAIL ADDRESS

TELEPHONE

**Surveying courses worksheet** REQUIRED FOR APPLICANTS WITH CIVIL ENGINEERING DEGREE

No  Yes: the surveying courses worksheet, [PES 2012](#), is included with this application.

**FS, PS exam verification****FS exam**STATE EXAM DATE >> **MM/DD/YYYY** S.I. CERTIFICATE NUMBER\*
**PS exam**STATE EXAM DATE >> **MM/DD/YYYY** P.S. CERTIFICATE NUMBER
**P.S. licensure verification****Current P.S. licensure** LIST ONLY ONESTATE P.S. CERTIFICATE NUMBER EXP. DATE >> **MM/DD/YYYY**

\*NOTE: S.I. and E.I., formerly S.I.T. and E.I.T., are Ohio's abbreviations for Surveyor Intern and Engineer Intern. Some jurisdictions, including Ohio, do not issue S.I. or E.I. numbers.

OHIO'S STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND SURVEYORS  
**NCEES P.S. comity application** **2011-NPS**

**Disciplinary actions** OHIO R.C. [section 4733.20](#)

**Felony, moral turpitude** Have you been convicted, found guilty, pled guilty or received treatment in lieu of conviction for a felony or any offense involving moral turpitude in Ohio or another U.S. state or jurisdiction?

No  Yes If **YES**, provide a written statement, signed and dated, explaining the incident(s) and attach statement(s) and supporting documentation to this application. Documentation should include, but is not limited to, court and police records.

**License, registration** Have you had a disciplinary action involving a professional or vocational license, or registration, or had an application for the same denied in Ohio or another U.S. state or jurisdiction?

No  Yes If **YES**, provide a written statement, signed and dated, explaining the incident(s) and attach statement(s) and supporting documentation to this application.

**Disclosure statement, privacy notice**

Ohio's State Board of Registration for Professional Engineers and Surveyors is requesting disclosure of information that is necessary to accomplish our statutory purpose required by [Ohio Revised Code Chapter 4733](#). Failure to provide required information may result in your application approval being delayed or your application being returned.

Most documents and records maintained by the state of Ohio are public records under Ohio law. This means that information submitted to us from you may be subject to disclosure if there is an official public records request. **EXCEPTIONS:** Your U.S. social security number and any college transcripts submitted to the Board are **NOT** public records and cannot be released through a public records request.

<< Your initials indicate that you have read the Board's disclosure statement, privacy notice.

**Notarized affidavit** OHIO R.C. [section 4733.09](#)

STATE OF \_\_\_\_\_

**Affiant**

I, \_\_\_\_\_, being the duly sworn, or affirmed, applicant say that my statements in this application are true to the best of my knowledge and belief.

AFFIANT SIGNATURE  
\_\_\_\_\_

DATE SIGNED  
\_\_\_\_\_

**Notary**

Subscribed and sworn, or affirmed, to me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ .  
Witness my hand and seal hereon.

NOTARY SIGNATURE  
\_\_\_\_\_

MY COMMISSION EXPIRES  
\_\_\_\_\_



Send your NCEES P.S. comity application and fee to:



**NCEES PS COMITY APPLICATION**  
ENGINEERS AND SURVEYORS BOARD  
50 W BROAD ST STE 1820  
COLUMBUS OH 43215-5905

**Questions?**

EMAIL  
[pes.board@pes.ohio.gov](mailto:pes.board@pes.ohio.gov)  
FAX  
(614) 728-3059  
U.S. TOLL FREE  
(877) 644-6364

# Surveying courses worksheet

# 2012

This worksheet must be completed by applicants seeking eventual registration in Ohio as a Professional Surveyor who do **not** have a B.S. degree in surveying. Ohio R.C. **section 4733.11(B)** allows an applicant with an EAC/ABET-accredited B.S. degree in Civil Engineering (B.S.C.E.) to be eligible for eventual registration as a Professional Surveyor if the applicant has completed 24 quarter hours (or 16 semester hours) of Board-approved surveying courses, including at least 8 quarter hours (or 6 semester hours) of courses in property surveying. The course category requirements are listed below. **This form must be accompanied by original transcripts showing a B.S.C.E. degree and completion of the courses listed herein. Underline the surveying courses on your submitted transcripts.**

YOUR FULL NAME IN U.S. ORDER — INITIALS MAY BE USED  
First, middle, last

U.S. SSN  
Last 4 ONLY

DATE SUBMITTED  
MM/DD/YYYY

## List courses in correct categories

	COURSE TYPE	COURSE NUMBER	COLLEGE OR UNIVERSITY	TOTAL CREDIT HOURS		BOUNDARY SURVEYING CREDIT	
				QTR ▼	SEM	QTR ▼	SEM
Must have at least one course in each of the first five categories	Boundary surveying courses <sup>1</sup>						
	Control surveying <sup>2</sup>						
	Historic development of Ohio surveying						
	Route or construction surveying <sup>3</sup>						
	Ohio minimum standards laws and ethics						
	Upper level surveying courses <sup>4</sup>						
<b>Totals</b>							

<sup>1</sup> Must include colonial and public land surveying methods and legal description writing

<sup>2</sup> Must include Ohio state plane coordinate system

<sup>3</sup> If Construction surveying, must contain horizontal and vertical curve topics

<sup>4</sup> List any upper level courses

QTR ▲ SEM  
Must be at least  
24 quarter hours or  
16 semester hours

QTR ▲ SEM  
Must be at least  
8 quarter hours or  
6 semester hours

**IMPORTANT!** This surveying courses worksheet assumes that all required college/university prerequisites to the issued courses and/or subject areas were completed in the B.S.C.E. program. Courses such as surveying fundamentals, computer, and CAD courses not part of the B.S.C.E. program, may be required as bridge work by the academic institution offering the required courses in the form of a certification program.

## Questions?

EMAIL  
[pes.board@pes.ohio.gov](mailto:pes.board@pes.ohio.gov)

FAX  
(614) 728-3059

U.S. TOLL FREE  
(877) 644-6364



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**ENGINEERS AND SURVEYORS BOARD**  
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