

Student exam approval application 2010 April

1011-ST

Registration qualifications

This Ohio student examination approval application is **ONLY** for candidates who meet the qualifications described in Ohio A.C. [section 4733-9](#). **Recent graduates** or **currently enrolled students** may apply to take an exam by including a letter from an authorized representative from your institution which temporarily substitutes for an official transcript. A **recent graduate** is an individual who has graduated but cannot produce an official transcript 90 days before the examination. **Currently enrolled students** must anticipate graduation within six months after the next scheduled NCEES examination. For the FE exam, the Board will only consider Ohio EAC/ABET-accredited engineering curricula or Ohio TAC/ABET-accredited engineering technology curricula. For the FS exam, the Board will only consider Ohio ABET-accredited surveying curricula or Board-approved surveying curricula. Information is available on our website at www.peps.ohio.gov. Your initials are required in several locations, and a notarized affidavit is required on page 2. **An incomplete application cannot be reviewed and will be returned.**

Photograph

Your **REQUIRED** photograph must be securely attached within this 2" by 2" space.

Passport, or passport-style, photo is requested.

Required, by Ohio A.C. [section 4733-17](#), is a **permanent print** of your recognizable face not less than 3/4" wide.

<< Your initials indicate that you have read the registration qualifications and that your dean's letter is enclosed.

\$25.00 nonrefundable application fee

A \$25.00 nonrefundable application fee, made payable in U.S. funds to **Treasurer, State of Ohio**, is required by Ohio R.C. [section 4733.12](#), [section 4733.13](#) and Ohio A.C. [section 4733-19](#). **An application and fee is required for each exam cycle.**

<< Your initials indicate that you understand the application fee is required by Ohio law and is nonrefundable.

Contact, personal information READ DISCLOSURE STATEMENT, PRIVACY NOTICE ON PAGE 2

The Board requires your full name as it will officially appear on any subsequent certificate of registration. **IMPORTANT!** We must assume your name is in traditional U.S. order — first, middle, last. Initials may be used. Your name on this application, and any subsequent NCEES-administered examination registration, must be the same.

YOUR FULL NAME IN TRADITIONAL U.S. ORDER — FIRST, MIDDLE, LAST — INITIALS MAY BE USED

SUFFIX

MAILING ADDRESS LINE 1
P.O. Box is NOT acceptable

U.S. SOCIAL SECURITY NUMBER
REQUIRED by Ohio R.C. [section 3123.50](#)

MAILING ADDRESS LINE 2 >> ONLY if needed

BIRTH DATE >> MM/DD/YYYY

CITY

COUNTY >> REQUIRED if Ohio address

U.S. 2-DIGIT STATE, ZIP+4

CANADA 2-DIGIT PROVINCE, POSTAL CODE

COUNTRY >> ONLY if not U.S. or Canada

EMAIL ADDRESS

TELEPHONE

Select ONE for examination approval INCLUDE YOUR DEAN'S LETTER

FE Fundamentals of Engineering **FS** Fundamentals of Surveying

Ohio institution, degree

INSTITUTION
College or university

FROM
MM/YY

TO
MM/YY

ANTICIPATED
GRADUATION
MM/YY

DEGREE EXPECTED
Engineering or surveying ONLY

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Disciplinary actions OHIO R.C. [section 4733.20](#)

FELONY, MORAL TURPITUDE Have you been convicted, found guilty, pled guilty or received treatment in lieu of conviction for a felony or any offense involving moral turpitude in Ohio or another U.S. state or jurisdiction?

No Yes If **YES**, provide a written statement, signed and dated, explaining the incident(s) and attach statement(s) and supporting documentation to this application. Documentation should include, but is not limited to, court and police records.

LICENSE, REGISTRATION Have you had a disciplinary action involving a professional or vocational license, or registration, or had an application for the same denied in Ohio or another U.S. state or jurisdiction?

No Yes If **YES**, provide a written statement, signed and dated, explaining the incident(s) and attach statement(s) and supporting documentation to this application.

Disclosure statement, privacy notice

Ohio's State Board of Registration for Professional Engineers and Surveyors is requesting disclosure of information that is necessary to accomplish our statutory purpose required by [Ohio Revised Code Chapter 4733](#). Failure to provide required information may result in your application approval being delayed or your application being returned.

Most documents and records maintained by the state of Ohio are public records under Ohio law. This means that information submitted to us from you may be subject to disclosure if there is an official public records request. **EXCEPTIONS:** Your U.S. social security number and any college transcripts submitted to the Board are **NOT** public records and cannot be released through a public records request.

<< Your initials indicate that you have read the disclosure statement, privacy notice.

Notarized affidavit OHIO R.C. [section 4733.09](#)

STATE OF _____

AFFIANT

I, _____, being the duly sworn, or affirmed, applicant say that my statements in this application are true to the best of my knowledge and belief.

AFFIANT SIGNATURE

DATE SIGNED

NOTARY

Subscribed and sworn, or affirmed, to me this

_____ day of _____, _____.

Witness my hand and seal hereon.

NOTARY SIGNATURE

MY COMMISSION EXPIRES



Deliver completed **Student exam approval application** with fee to:

2010 APRIL STUDENT EXAM APPROVAL
ENGINEERS AND SURVEYORS BOARD
50 W BROAD ST STE 1820
COLUMBUS OH 43215-5905

Questions?

EMAIL
pes.board@pes.ohio.gov

FAX
(614) 728-3059

U.S. TOLL FREE
(877) 644-6364